



## **Finance, Audit and Risk (FAR) Committee**

**13<sup>th</sup> January 2021 (10:00am – 12:00pm)**

**Virtual Meeting (via Zoom – details in Outlook invitation)**

### **A G E N D A**

#### **Apologies:**

- 1.** Welcome and apologies
- 2.** Declarations of Interest / Conflicts of Interest - **All**
- 3.** Minutes and Actions from previous meeting
- 4.** Progress Update on Growth Hub Review – **Phoebe Dawson**
- 5.** 2020 / 2021 Quarter 3 Financial Report – **Steph Simcox**
- 6.** WLEP / BEIS APR Preparation – **Luke Willetts**
- 7.** Risk Register – **Luke Willetts / All**
- 8.** Summary of Key Messages and Reporting to WLEP Board – **Chair**
- 9.** Forward Plan for Next Meeting
- 10.** AOB
- 11.** Date of Next Meeting
  - 18 May 2021 (Q4 2020/21) @ 10am-12pm
  - 6 July 2021 (Q1 2021/22) @ 1pm-3pm
  - 16 November 2021 (Q2 2021/22) @ 1pm-3pm