



WORCESTERSHIRE LEP BOARD MEETING

Friday 29 July 2022

15:00 – 16:30

Venue: County Hall, Group Room A with an option to join remotely via MS Teams

1.	Welcome and Apologies	15.00
2.	Declarations of Interest	
3.	Minutes of 20th May 2022	
4.	Matters Arising and Action List from 20th May - Correspondence	
5.	WLEP Chair Recruitment – Gary Woodman (FOR INFORMATION AND DECISION)	15.15
6.	UK Shared Prosperity Fund – DC Economic Leads (FOR INFORMATION AND DISCUSSION)	15:30
7.	WLEP / WGH Business Engagement Report – Luke Willetts (FOR INFORMATION)	16.00
8.	DfE Skills Bootcamps Proposal – Gary Woodman (FOR DISCUSSION AND DECISION)	16:15
9.	AOB	
10.	Close	16.30

Board Meeting Dates for 2022 (Thursdays at 9:30am – 1pm)

- **22nd September**
- **24th November**



WELCOME AND APOLOGIES

PRESENT:

Mark Stansfeld	(MS)	Non-Executive Chair
Gary Woodman	(GW)	Chief Executive, Worcestershire LEP
Cllr Simon Geraghty	(SiG)	Leader of WCC and Cabinet Member for Finance
Cllr Marc Bayliss DCs)	(MB)	Leader Worcester City Council (Representing Southern
Jane Britton	(JB)	Director of Communications & Participation University of Worcester
Jennifer Long	(JL)	Director, Ice Blue Marketing and Design
John Dillon	(JD)	Managing Director, GJS Dillon
Sue Jordan	(SJ)	Non-Executive Board Member
Julie Snell	(JS)	Non-Executive Director of Hereford & Worcestershire Health & Care Trust
Cllr Karen May	(KM)	Leader of Bromsgrove District Council

IN ATTENDANCE:

Luke Willetts	(LW)	Deputy CEO, Worcestershire LEP
Ian Smith	(IS)	Assistant Director West Midlands and BEIS
Steph Simcox	(SS)	Head of Finance, Worcestershire County Council
Kevin Dicks	(KD)	Bromsgrove & Redditch District Council
Ian Edwards	(IE)	Wychavon District Council
Ostap Paparega	(OP)	North Worcestershire Economic Development & Regeneration
Zoey West	(ZW)	Worcester County Council

APOLOGIES:

Carl Arntzen	(CA)	Managing Director, Worcester Bosch Group
Stuart Laverick	(SL)	Principal & Chief Executive, Heart of Worcestershire College

1.1. DECLARATIONS OF INTEREST

1.2. Conflicts of Interest Policy

1.2.1. Introduction

This policy exists to ensure that any conflicts of interest which may arise in the Worcestershire LEP's decision-making processes are managed and recorded properly. This protects the integrity of our decision-making processes, enables stakeholders to have confidence in our decision-making, and protects the reputation of the LEP and members of its boards.

The policy should be read alongside the Standards of Conduct Policy for Worcestershire LEP.

1.2.2. Scope

This policy applies to all members of LEP Decision Making Groups ('members') making investment decisions involving public money as identified in Figure 1 – WLEP Organisational Structure.

1.2.3. Definition

An "interest" may include employment, other appointments (including trusteeships, directorships, elected office), memberships (whether corporate or personal), investments, shareholdings, land and property, intellectual property, customer/client relationships, use of the LEP's services or anything else which could (or could be perceived to) impact on the member's ability to act independently.

This list is not exhaustive, and the presumption should be in favour of including anything which could conceivably be considered to be an interest, even if it is felt unlikely to arise.

1.2.4. Policy

The policy is in two parts:

- Maintaining a record of all interests
- Managing potential conflicts of interest

1.2.5. Maintaining a record of all interests

The LEP Executive will maintain a Register of Interests covering all Members and these will be renewed in January of each year.

Members are required to update their forms if any new interests arise during the year.

The LEP Executive will publish an up-to-date Declarations of Interests on the LEP website at www.wlep.co.uk/